Sacred Heart Girls' College

CLASSROOM TEACHER

POSITION DESCRIPTION

Sacred Heart Girls' College is a Catholic faith community enriched by the Our Lady of the Missions charism; a community where students are at the heart of all that we do.

We commit to honouring the uniqueness and gifts of each person by:

- Celebrating and strengthening our Catholic identity, history and heritage
- Creating an authentic, challenging, collaborative and safe learning environment
- Building a culture of excellence
- Adopting ethical and responsible practices that ensure sustainable use of resources
- Working in partnership with parents and the broader community

Classroom Teachers are appointed by the Principal and report directly to the Deputy Principal Learning and Teaching through the Directors of Learning Innovation and Learning Leaders. They are responsible for developing and implementing innovative, inspiring learning opportunities that maximise learning outcomes for all students. They are expected to actively support the College mission, vision and values.

Classroom Teachers demonstrate professional practice and behaviour according to the VIT Standards of Professional Practice, the Victorian Teaching Profession Code of Conduct, the AITSL Standards and the Victorian Catholic Education Multi-Enterprise Agreement (2022). Their engagement with the community is consistent with the expectations outlined in the SHGC staff handbook.

Classroom Teachers also play a vital role in the development and implementation of the College Strategic Plan and Annual Action Plan.

Key Responsibilities

Classroom teachers at Sacred Heart Girls' College will:

- Actively and publicly promote and support the College, its mission, vision and values and be a positive role model to students, parents, carers, colleagues and the broader community
- Support the Catholic ethos and the liturgical life of the College.
- Provide students with a child-safe environment by being familiar with and complying with the school's child-safe policy and code of conduct, and any other policies or procedures relating to child safety
- Demonstrate a commitment to promoting and achieving best practice in all matters relating to learning and teaching and student wellbeing
- Use data and evidence-based research in the design, implementation and evaluation of contemporary curriculum and pedagogical practices
- Promote student voice in classroom practice
- Develop authentic relationships with students and implement strategies to create a positive and productive learning environment
- Proactively monitor the progress of each student using a variety of assessment and reporting methods and provide meaningful and timely feedback to students and parents/carers
- Actively integrate digital tools, and a readiness to adapt to and develop proficiency in the use of emerging technologies to enhance learning and teaching
- Demonstrate comprehensive knowledge of relevant and best practice approaches to their subject disciplines
- Share responsibility with colleagues for the development, documentation and review of courses of study
- Contribute to team meetings and work collaboratively with colleagues to develop shared resources and participate in assessment moderation.
- Proactively and collaboratively participate in the College's professional learning program
- Attend and actively participate in meetings according to College policy
- Maintain and safeguard the privacy of students and student records
- Participate in College functions, some beyond the normal school day, that are deemed to be part of a staff member's professional responsibilities.

Selection Criteria

- Demonstrate knowledge of the AITSL professional standards for teachers and a commitment to your own professional learning in order to reflect upon, evaluate and continually improve professional knowledge and practice.
- Demonstrate an ability to design and implement an engaging and contemporary curriculum that is underpinned by evidence based pedagogical practices.
- Demonstrate an understanding of how students learn and effective classroom teaching strategies and the capacity to work with colleagues to continually improve teaching and learning
- Demonstrate an ability to monitor and assess student-learning data and to use this data to inform teaching for improved student learning
- Demonstrate high-level communication skills and high-level organisational and interpersonal skills, including a capacity to develop constructive relationships with students, parents / carers and other staff
- Demonstrate a commitment and capacity to actively contribute to a broad range of school activities

Variation to Position

The principal, or delegate may assign other duties from time to time, which are broadly consistent with the role or vary the Position Description, after consultation, in response to the changing needs of the College.

Terms and Conditions

The successful candidate will be provided with a Staff Handbook that sets out the expectations and requirements of employment at the College. Child protection legislation requires preferred applicants to be subject to employment screening. Sacred Heart Girls' College supports the principles of equal opportunity employment and encourages diversity in the workplace.

Reports to	Deputy Principal Learning and Teaching, Learning Leader/s
Internal Liaisons	Director of Pedagogy and Practice, Year Level Leaders, Learning Diversity Leader, VCE Leader, Staff, Students, Parents/Carers
External Liaisons	Relevant Professional Associations
Conditions	Salary and conditions in line with the VCEMEA 2022